

General MEETING MINUTES

Orchard Park School
ops.pto.secretary@gmail.com
Website: orchardparkpto.com

DATE: 10/15/24 **LOCATION:** Orchard Park Cafeteria

CALLED TO ORDER BY: MELISSA, PTO PRESIDENT **TIME:** 5:05 PM

ATTENDEES: Melissa Coan, Carina Gonzales, Katie Contreras, Priscilla Wiley, Courtney Merrell, Juliee Aguilera, Heather David, Christina McDaniel, Marysol Gonzalez, Shar Miller, Esmeralda Dreir, Noli Magassino, Rachel Snowden, Shy Zakaria-Singh, Rosa Prado, Deavon Biles

MINUTES: Last month's minutes were not presented

FINANCIAL REPORT

Current Balance \$3,881.31 per Christina, PTO Treasurer
(Please ask our Treasurer Christina for the full report if needed)

OLD BUSINESS:

- Morning Coffee with PTO has moved its location to a corner in between Kinder and Elementary (Courtney wants to eventually sell pastries)
Carina will talk to Lisa (Starbucks manager) about possible coffee donations. This will facilitate morning coffee and bring more people. We received a total of \$18 in donations.
- How did Gabriel Brown's Gift Box give go? (Christina and Esmeralda)
Christina gifted the box to Gabriel's family.
- How did the 10/2 Kona event go?
 - *per Gretchen 10/31 Kona will be the last Kona event at the school because it's a bit too much to control
 - Katie Contreras will discuss with Gretchen for a compromise
 - More parents helping with traffic control, signs, and moving to a different day of the week offered as solutions

CURRENT:

1. Discuss any Website Updates (Heather/Julie) *No new updates to discuss

2. Fall Fest

- (per Keisha, Kim can give us the cotton candy machine and she hasn't heard back about volunteers) *Melissa thinks we should rent the cotton candy machine to keep the same lease agreement instead of asking for the deductions.
- Highschools have been sent the signup genius but looking short on volunteers. Teachers have also been asked to share
- Popcorn, water, and spirit wear will only be sold if we have enough coverage
- Candy monster will be placed in front of the office. Office staff has agreed to store candy in a bin in the office.
- Shar will be making rules/game signs for event
- Costume contest is pending Mr. Cordes's response
- ONLY Board Members can handle money

3. Discuss Fundraisers

1. Fall Catalog Fundraiser deliveries will be on 10/16 at 11 am 40% kickback (Esmeralda) *Total sales: \$5,690 PTO profited around \$3,342.51 Esmeralda will check online for top classes and will do Costco pizza.
2. Winter Catalog Nov.8-Nov.22 Delivery date Dec.18 (By Esmeralda)

4. Holiday Craft Fair 12/6 or 12/13 being headed by Christina and possibly

Keisha

- Approval for date is pending Gaudy
- After date decided, then Santa will be rented

5. Future Dine Outs

- Panda Express 10/17/24, ALL DAY
- Bj's Restaurant 11/7/24, 3-8 pm
- Chipotle 1/8/25, 4-8 pm
- Chuck E Cheese 5/8/25, TBD

NEW:

1. Holiday Craft Fair 12/6 or 12/13 being headed by Christina and possibly Keisha
2. Penguin Patch TBD
3. Fun Run booked for early April 2025
4. Elementary School Dance TBD
5. Need to discuss SPIRIT WEAR (Per Christina)

ANNOUNCEMENTS:

- Please sign up to volunteer for FALL FEST through our website -Thank You in advance
- PLEASE CHECK OUT OUR WEBSITE!! :) @ orchardparkpto.com
- PTO General Meetings are held every third Tuesday of each month in the Orchard Park School cafeteria @ 5:00 PM. It's FREE to join our PTO, We would love to have you!
- Join us every First Tuesday of the month for morning Coffee with PTO (Corner of Kinder and Elementary from 7:45-8:45 AM)

Meeting Adjourned At 6:04 PM
Secretary

Minutes Compiled By: Marysol,