

General MEETING

MINUTES

Orchard Park School

ops.pto.general@gmail.com

Website: orchardparkpto.com

DATE: 08/20/24

LOCATION: Orchard Park Cafeteria

CALLED TO ORDER BY: MELISSA, PTO PRESIDENT **TIME:** 5:07 PM

ATTENDEES: Melissa Coan, Skylit Mcoy-Hanson, Katie Contreras, Priscilla Wiley, Courtney Merrell, Juliee Aguilera, Heather David, Christina McDaniel, Marysol Gonzalez, Shar Miller, Gaudy Gretchen

MINUTES: This was the first annual meeting therefore, there were no prior minutes to approve.

FINANCIAL REPORT

The beginning balance for 2024 is \$6,767.61 provided by Christina, PTO Treasurer

OLD BUSINESS:

- Discussed that there will be fewer tables for next year's registration day
- Discussed the AR Prize Distribution of \$800 has been taken care of by Christina Treasurer

CURRENT BUSINESS:

- Discussed Back to school social scheduled for 8/21 5-7 PM Being Led by Pricilla and Heather to print out tickets for food and drinks (1 per person), Everyone who is available to volunteer is to sign up on Sign up Genie through the PTO Website
- Discussed the 2024 Annual Budget, a few samples are listed below of what was already allotted.
 1. First Tuesday of the month morning Coffee with PTO (\$400.00)
 2. Fun Run company to use this year TBD (\$750.00)
 3. Membership Donations from Square are \$114.00 to date
(Please ask our Treasurer Christina for the full report if needed)
- Discussed New PTO Emails. The list of PTO Board Members' emails has been sent out to teachers and the Principal from (ops.pto.general@gmail.com)
- Discussed Website Update (Everyone, Please use the event Google Doc. to submit future events to be put up on the website) For assistance with this, please communicate with Heather or Julie.
- Discussed New PTO Logo (Heather and Principal Gretchen will work together on communicating with AUSD regarding this matter)

- Discussed School PTO shed to be cleaned out on Fri. 8/23 AM (Priscilla & Sky will lead but all volunteers are welcome)
- Scheduled meeting to discuss Fall Fest (8/27 Time TBD through Zoom, to be led by Melissa the President of PTO) Principal Gretchen allowed 5 pm-8 pm Event hours with a soft close to be at 7:30 pm. Band to play out in front of the office at 4:30 pm and entrance to the event will be through the side gate where Gretchen will monitor admission to avoid unwanted guests. (A \$4,000 Budget for this event was approved by Christina PTO Treasurer)

NEW BUSINESS:

- Thursday, Sep. 5th, 2024 will be our first Dine Out Fundraiser at Red Robin (Bird will be here that day during school pick-up hours) Flyers will be sent out soon.
- Butter Braid, popcorn, and cookie dough fundraiser (led by Esmerelda) will begin September 9 and end September 23. Deliveries should be on 10/16 at 11am. We will earn 40%
- (Ideas for the next school year) to be discussed at our November GENERAL Meeting

Announcements:

- PLEASE CHECK OUT OUR WEBSITE!! :) @ orchardparkpto.com
- PTO General Meetings are held every third Tuesday of each month in the Orchard Park School cafeteria @ 5:00 PM. It's FREE to join our PTO, We would love to have you!
- Join us every First Tuesday of the month for morning Coffee with PTO (In front of the school office from 7:45-8:45 AM)

Meeting Adjourned At 6:17 PM Minutes Compiled By: Marysol, Secretary